

Getting To Know the disAbility Service

Trinity College
Dublin

Ability | Inclusion | Belonging



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin



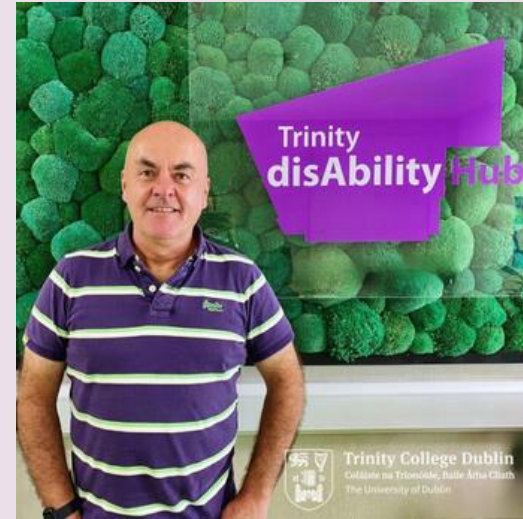
What is the disAbility Service?

The Disability Service is a team of experienced individuals who work to support disabled students attending Trinity College.

- Occupational Therapists.
- Assistive Technology Officer.
- Disability Officers.
- Academic support specialists.
- Administrative Staff.



Staff Introductions



Who can register with the disAbility Service?

- Students with confirmed or suspected disabilities can register with the Disability Service to access supports.
- You may have received supports for your disability in the past, or this might be your first experience with reasonable accommodation.

Mental Health
Condition

Significant
Ongoing Illness

Dyspraxia

SpLD

Neurological
Condition

Physical

Deaf/Hard of
Hearing

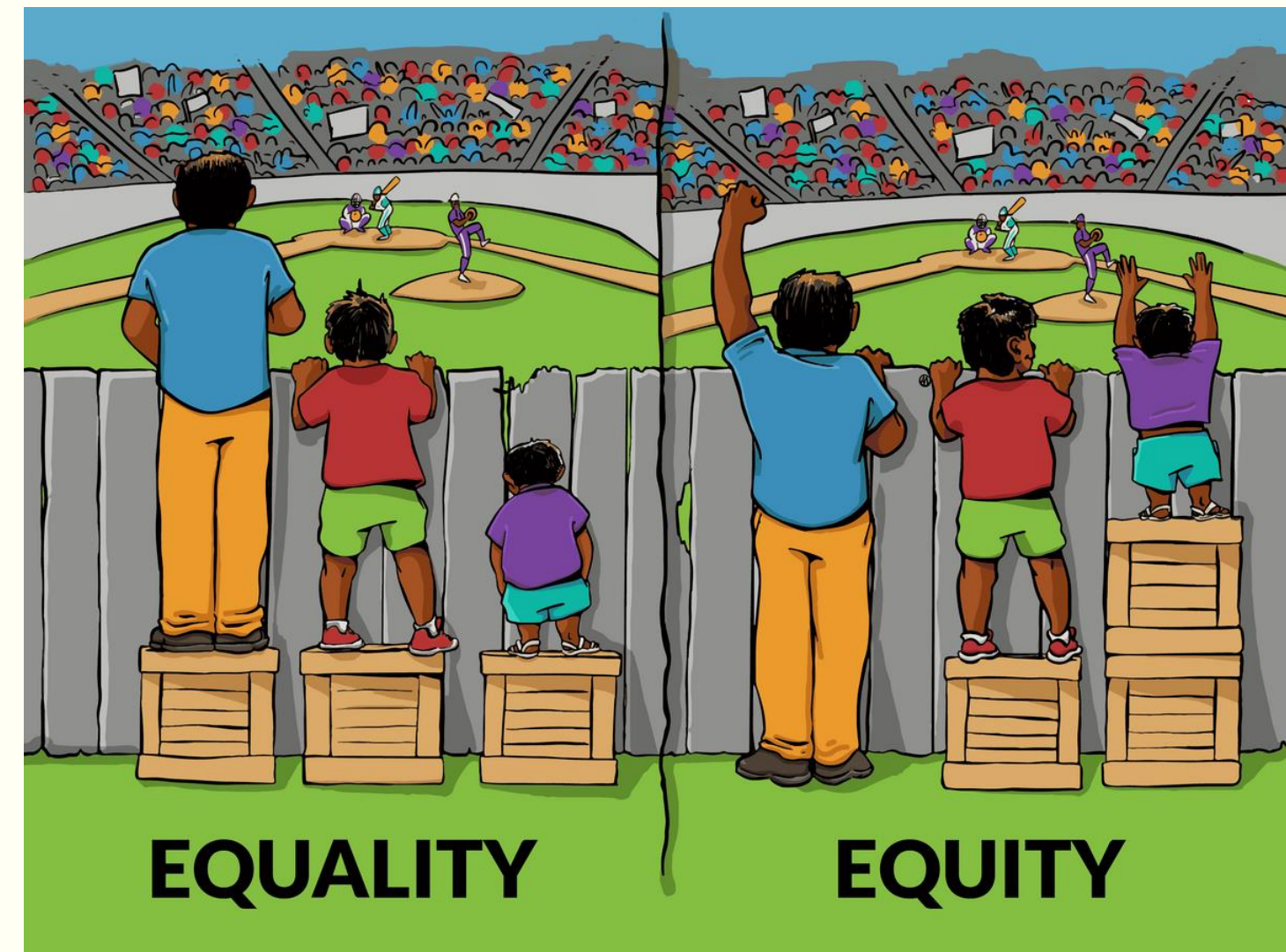
Blind/Visually
Impaired

Autism

ADD/ADHD

What is a reasonable accommodation?

- Reasonable accommodations exist to alleviate a substantial disadvantage that disabled students may otherwise experience.
- They are agreed in partnership with you and your disability officer
- Examples of reasonable accommodations include additional time in exams, permission to record lectures, and access to services within the disAbility Service such as occupational therapy




Reasonable Accommodation Policy

- Ensures fair access – not unfair advantage
- Based on equality law & best practice
- Applies to all teaching & assessment
- By registering, you agree to the policy so supports can be put in place



How to Register for Reasonable Accommodations

1. Log into my.tcd.ie



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my.tcd.ie

Portal Login

Login

Username

Password

Forgotten your password?

Log in

How to Login to my.tcd.ie

New Entrants who have not yet completed online registration:
If you are a new student to TCD, or have taken a break in your studies, and have not yet registered online please login using the username and password recently communicated to you via email.

Students who have completed their studies at Trinity College, or Students who are off books (no assessment) and cannot log into my.tcd.ie
Please click on the 'Forgot your password?' link and follow the on-screen instructions

Staff members, Continuing Students, and New Entrants who have completed online registration:
Please use your College username and network login password to access my.tcd.ie.

Staff members who are also students:
If you are a College staff member as well as a student (new entrant or continuing) please login using your staff username and network login password.

To login to Blackboard Learn, please go to [mymodule.tcd.ie](#)

2. Click the “My Disability Service” tab under the “+” sign

HomeRegisteredMy ApplicationsMy FinanceMy AccommodationMy Student RecordSophie: Sophie:ton (202003)

My Disability Service

Student Lists

Links

Home

Welcome to your home page, Sophie.

In the event of receiving and formally accepting a course offer, additional functionality will be displayed in your portal account.
Please note that when you have read any messages in your 'New In tray Messages' box, they can be found at the 'All In tray Messages' link below.

New In tray Messages

View 2 messages in full screen mode

Status	From	Received	Subject	Action
✓	Disability Service	17/Apr/2018 at 15:30	Your application for Disability Services support has been received	Read
✓	Disability Service	24/Jan/2018 at 12:26	Your application for Disability Services support has been received	Read

Sent In tray Messages

All In tray Messages

How to Register for Reasonable Accommodations

Select your Primary and Secondary Disability

Agree to our policies

Chose whether or not you would like exam accommodations

Upload your evidence of disability

Remember to submit your application!



APPLICATION DEADLINE FOR EXAM ACCOMMODATIONS!

**October
31st 2025**



The Needs Assessment Process

Your application is reviewed

You are offered standard
reasonable accommodations

You are emailed regarding
the next steps

You approve/query your LENS

You are offered a needs
assessment meeting with a
Disability Officer



What is a LENS Report?

A Learning Educational Needs Summary (LENS) is a list of the reasonable accommodations which you are entitled to



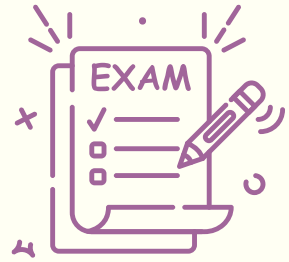
It is prepared in collaboration with your disability officer

Once you approve your LENS report, it will be released to your school

What Can the disAbility Service Help Me With?



Supports We Offer



Exams and Assessments



Workload and Deadline Management



Study Environment



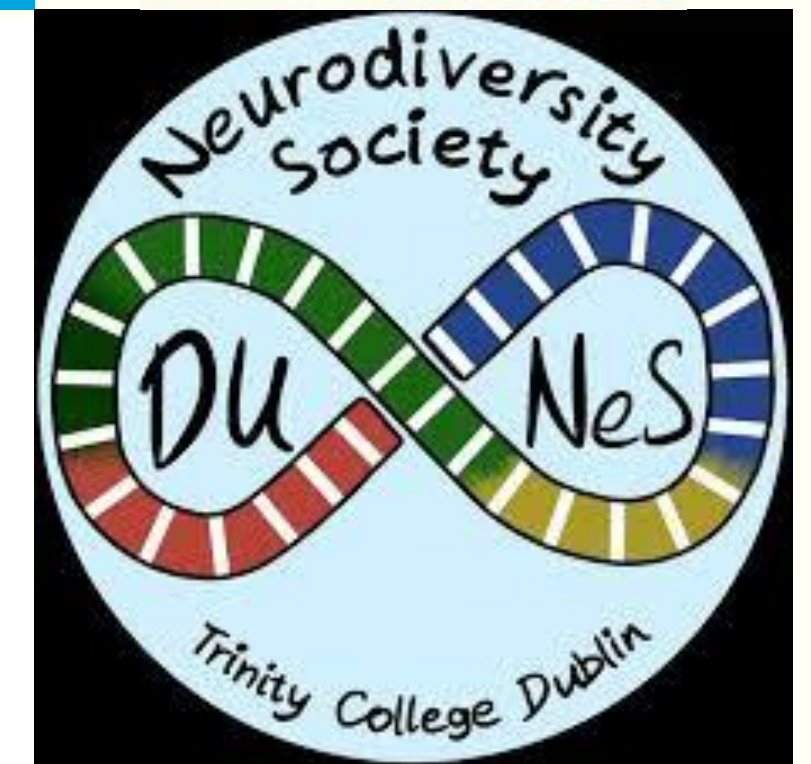
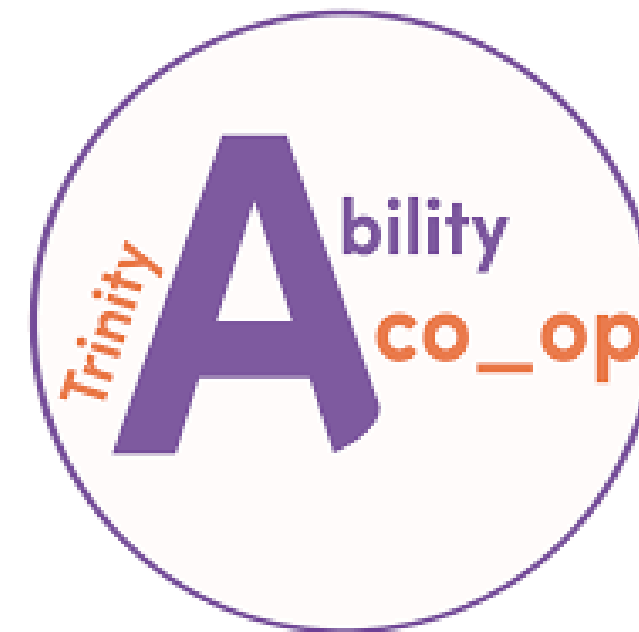
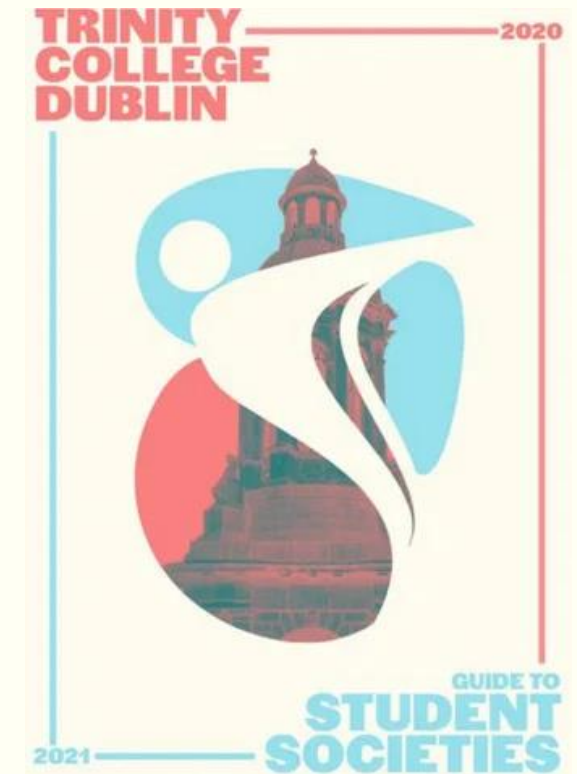
Placement and Careers



1:1 and Group Supports

Student Community

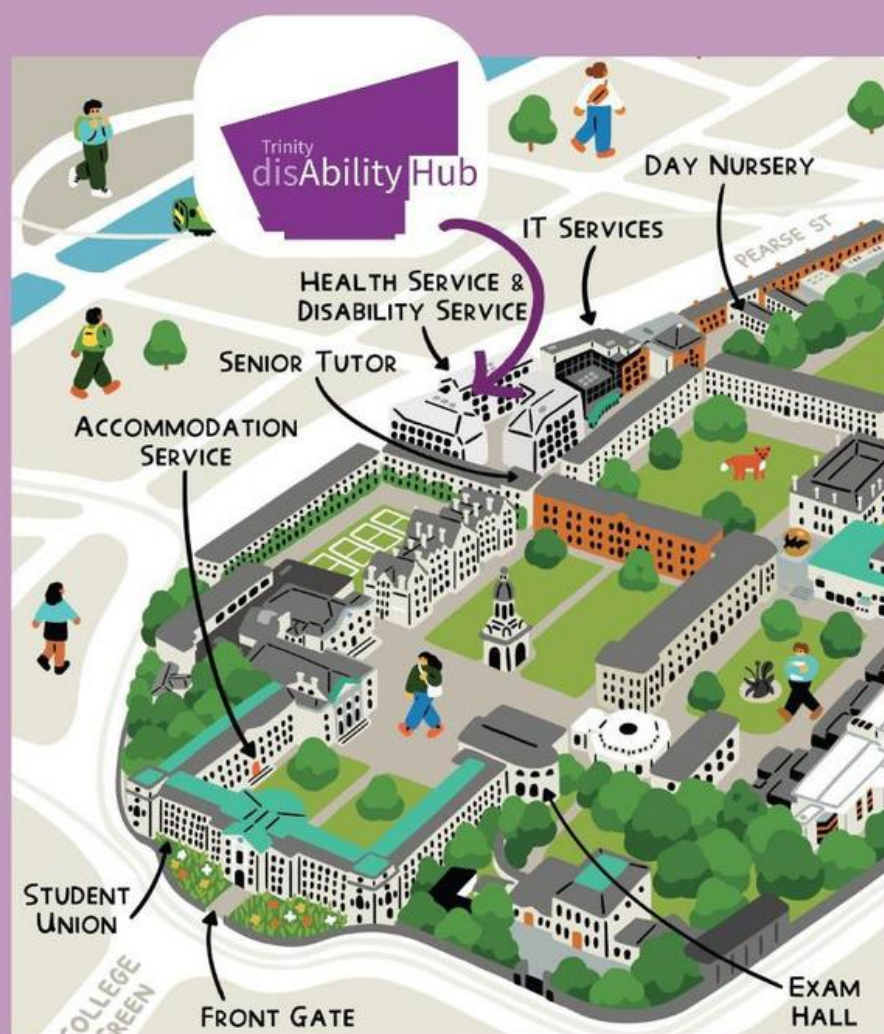
Through Clubs,
Societies, and
Student Advocacy
Groups you have the
chance to meet other
students and help
shape inclusion in
Trinity



Looking After Yourself - Your Wellbeing Matters

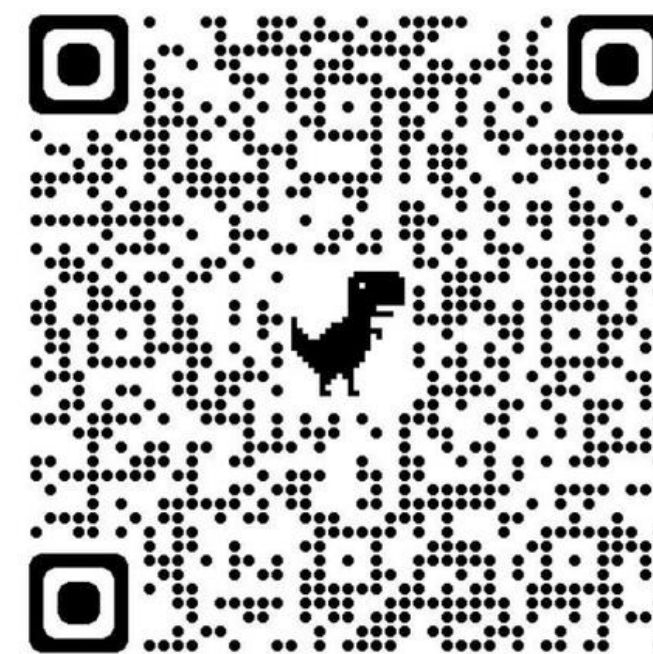


DISABILITY SERVICE DROP-IN



Visit us at
Printing House Square

Have a
question?



SCAN TO BOOK AN
APPOINTMENT

OPEN
MONDAY TO FRIDAY
12PM TO 2PM
(TERM TIME)



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How to contact The Disability Service

- Student portal – ask.tcd.ie/disability.
- Email – askds@tcd.ie.
- Visit us at the disAbility Hub in Printing House Square.